



CHAKDAHHA COLLEGE

P.O.-Chakdaha, Dist.-Nadia, Pin.- 741222

Re-accredited by NAAC 'B+' :: Affiliated to University of Kalyani

Website: www.chakdahacollege.ac.in :: E-mail: chakdahacollege1972@gmail.com

Website for IQAC: <https://chakdahacollege.ac.in/IQAC/Index.aspx>

E-mail: chakdahacollegeiqac2014@gmail.com

Date: 08.01.2024

Minutes of the IQAC Meeting held on 20.09.2023

A meeting of IQAC during 2023-24 convened at Rammohan Kaksha, Chakdaha College at 3.00 pm on 20.09.2023. The notice for this meeting was displayed and circulated via the website on 11.09.2023. The meeting was conducted both physically and virtually, with the virtual link available at <https://meet.google.com/awb-hwym-wew>

The following members of the IQAC Team, Chakdaha College, were present either physically or in the virtual mode:

IQAC Team, Chakdaha College, 2023-24		Present/ Absent	Mode
1. Dr.Swagata Das Mohanta	Principal	Present	Physical
2. Dr.Arun Kumar Nandi	Co-ordinator, IQAC	Present	Physical
3. Dr.Prabir Kumar Das	External Member	Present	online
4. Rev. Swami SarvalokanandaJi Maharaj	External Member	Absent	
5. Dr.Shaktibrata Bhowmick	External Member	Absent	
6. Dr.Paritosh Biswas	NAAC Jt. Co-ordinator	Present	Physical
7. Dr.Saikat Sarkar	NAAC Jt. Co-ordinator	Present	online
8. Dr.Iftikar Alam	Secretary	Present	Physical
9. Dr.Anjan Sengupta	Teacher Member	Present	Physical
10. Dr.SahanousMallick	Teacher Member	Present	online
11. Dr.Sarbajit Paul	Teacher Member	Present	Physical
12. Dr. Nikhil kumarMondal	Teacher Member	Present	Physical
13. Dr.Somen Ghosh	Teacher Member	Present	Physical
14. MithunSarkar	Teacher Member	Present	online
15. Sumanta Kumar Das	Librarian	Present	Physical
16. Sri SujashKarmakar	Alumni Member	Present	Physical
17. Sri Narendra Kumar Sarkar	Non Teaching Member	Present	Physical
18. Sri Anip Roy	Non Teaching Member	Present	Physical
19. Sri Tufan Banerjee	Non Teaching Member	Present	Physical



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The meeting commenced with a welcome address from Dr. Swagata Das Mohanta, Principal of Chakdaha College. Dr. Arun Kumar Nandi, IQAC Co-ordinator, presented the following meeting's agenda for discussion.

Agenda for the meeting held on 20.09.2023 were:

1. To read and confirm the proceedings of the last meeting.
2. To discuss AQAR 2022-23
3. To discuss Action Plan 2023-24.
4. To discuss results and feedback analysis.
5. Misc.

After thorough deliberation, the following resolutions were unanimously adopted:

1. The minutes of the IQAC meeting held on 28.06.2023 were read and confirmed.
2. Coordinator of IQAC discussed the status of AQAR 2022-23 (partially filled) and requested members to submit criteria-wise updated information with proper documents immediately for the online submission of AQAR 2022-23 to NAAC.
3. Action Plan 2023-24 was thoroughly discussed in the meeting, and different strategies were suggested on various aspects such as the creation of policy documents, effective implementation of a 365-day digital calendar, performance evaluation of faculty and non-teaching staff, student attendance in class, promotion and diversification of courses, promotion of research and innovation activities, entry into services and placements of students, etc., for the proper implementation of the plan of action.
4. It was resolved in the meeting that the results of internal examinations and Kalyani University examinations (semester-wise and final year) be analyzed to identify slow-



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learners for remedial classes and advanced students for tutorial classes and also to examine the overall performance of our college in relation to other colleges.

- Regarding feedback from different stakeholders, it was resolved that the policy of both online and offline feedback systems be strengthened to increase the number of feedback responses from different stakeholders, and feedback reports be prepared carefully, and action taken accordingly. A comprehensive feedback system will be developed by opening up a special window on the college website.
- Under miscellaneous agenda, the following resolutions were adopted: (i) increase in smart classrooms and laboratory facilities, (ii) improvement of library services (purchase of new books and journals, digital library card, N-LIST memberships, library equipment, and surveillance system), (iii) building renovations, extension, and whitewash, (iv) sports equipment, etc.

The meeting ended with a vote of thanks from and to the Chair.

(Dr. Swagata Das Mohanta)
(Signature of the Chairperson)

Principal
CHAKDAHA COLLEGE



(Dr. Arun Kumar Nandi)
(Signature of the Co-ordinator)
Co-ordinator
IQAC, Chakdaha College



Mobile No. 8967300985

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IQAC Meeting

Date: 20/09/2023.

1. Anant 20/09/23
2. Sijah 20/09/23
3. Iffikar Afam 20.9.23
5. Narendra Kumar Sarkar.
6. Sijah Karmakar. 20.09.23.
7. Tufan Banerjee 20/09/23
8. Anup Roy. 20.09.23
9. Paritosh Biswas
10. N.K. Kumar Mandal.
11. Sarbjit Paul 20⁰⁹/₂₀₂₃